

MINUTES

Woonona Public School P&C Association

Meeting – Wednesday 12th June 2019 6:30pm

In attendance: Justin Dixon (JD), Terri Toneguzzo (TT), Jayde Neale (JN), Marg Nichols (MN), Maryann Bransdon (MB), Alison Strinic (AS), Tim Fisher (TF), Sarah Longhurst (SL), Liz Phillips (LP), Angelika Wachs (AW), Andromeda Lembo (AL).

Apologies: Rebecca Griffith (RG)

Minutes of previous meeting

AS amendment: May P&C Meeting Principle's Report: Essential works in the canteen are the responsibility of the school but non-essential items are not.

Accepted: Justin Dixon and Marg Nichols

Matters Arising from Previous Meetings

- Signatories on IMB term deposit account
 - RG to sign paperwork at IMB
- Playground Upgrade: Update from Assets
 - MN: Sitting with Department of Education Assets Management Unit (AMU) since the end of last term, no progress/update to report, although TF had a call from assets recently. Initial plan was for working bee to landscape, edge and mulch, but still waiting on assets advice.
 - AS: Met with Lisa Wilkinson from Assets:
 - Answers re JD's questions:
 - Security screws on fence cannot be removed ever
 - JD asked TF to contact school security
 - AS shared that last she had heard from Assets (last week) re the above was that it is still sitting with Assets
 - TF had a discussion with Nicole Bates (Assets) and was advised that the school should not be doing any work ourselves, insurance and safety-wise, and that they would accept the quote from Moduplay.
 - Legislative requirements re safety would make school liable. Could be done by school/ if it ensured standards are met, but additional costs would be incurred - increased price and further delays.
 - MN has asked for a quote to get Moduplay to do border edging and mulching work.
 - TF thinks we have to go with this advice.
 - The positive news is the timeframe could be 4 or 5 weeks to install.

- JD raised issue with existing play area being non-compliant; can the P&C maintain with mulch to comply?
- TF suggested we wait for the quote from Moduplay which is expected early next week.
- With regard to additional funding required, TF suggested that the P&C and school agree to share the cost (50% each), up to \$10K
- All agree.
- MN proposed that the P&C fund up to an additional \$10,000 to cover the cost of border edging and mulch.

Accepted: Justin Dixon and Terri Toneguzzo

- Outdoor Learning Space: Grant lodgement
 - MN: Application has been lodged. AL (on behalf of P&C) is the applicant, and Woonona Public School is the sponsor, Need votes on the top 5 favourites. Need to get people aware and get people voting. AL to promote on Facebook - need statements about value of outdoor learning space.
 - AS advised that if the project is not fully funded by the grant, the school would be less supportive of this project as a priority.
MN asked for a way for the P&C to be aware of staff priorities, if possible, i.e. what do they see as helpful?
 - TF: At his previous school they wholly supported two school programs - Life Education program, which cost maybe \$5K, and he's conscious that we're asking for lots of money from parents.
 - MN suggested that this could be added to the survey for parents.
 - Staff Survey could capture priorities. JD to draft survey and send to AS and TF to review. Will be via Survey Monkey with link for staff completion.
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- Insurance amendments
 - Change was approved
 - Not urgent, hold off till start August insurance renewal period

General Business

- Canteen positions to be filled
 - MN advised that RG has had to pull out of the canteen coordination, Thanks Beck, and that Kristy is moving away, thanks to Kristy also for all your effort in keeping the canteen open.
 - Regarding the open positions, a meeting will be arranged with Vanessa Mailhammer so she can get clarity on what's involved – possibly looking at a shared responsibility model. Would like to get Shanti involved too.
 - JN is helping out at the minute whilst we transition, and she would like to do some work in the background.
 - TT will go to Healthy Canteens on 19th June to get guidance on how to be compliant by end 2019. JN will also be attending.
 - TF advised the canteen is not far off, we just need to finalise it all based on the new menu.
 - MN announced that the canteen ordering will be done by LP, who could also potentially do the rostering

Correspondence

- TT advertising for Father's Day store

Reports

- President's Report
 - MN: Team exercise from last meeting collated and presented
 - MN: P&Citizen of the month goes to Terri Toneguzzo
 - Communication with the school, has anyone got any feedback? We want to hear from parents about their ideas, but need to know the best way to tackle them.
 - TF: Very positive feedback on the Facebook information dissemination. Far more informative, flowing better. Parents have commented to him.
- Treasurer's Report
 - TT: \$26K remaining, TT to send details.
 - The BluescopeWIN Grant has been received \$1.5K.
- Principal's Report
 - See report as attached.

- Canteen Report
 - The popcorn machine has broken and we need to source a replacement. TT: \$14.8K available in canteen account, so we could look at commercial equipment in future that will last and fit for purpose.

- Uniform Shop Report
 - Square Card reader to accept card payments has been trialled and is going well. Continue soft-release until the end of term; parents love it. Next term do official launch.
 - Want to purchase a full Square POS system and an IPAD as well. Stand and card reader, cash drawer, receipt printer, bar code scanner at a cost of \$2.95K.
 - TT requested \$1,736 to purchase, minus the bar code scanner. Greater Bank grant is being applied for. All in attendance support.
 - \$12K profit in uniform shop so far.
 - Some items are low in stock, but the shop doesn't want to order if changes are on the way, i.e. school bag, not part of school uniform and have 10 left. Usually sell 10 – 40 bags to the 2020 Kindy starters. An alternative bag sample has been sent.
 - Do we hold off getting new stock, order a limited quantity of the old, or get a new one? Will get samples to consider.

- Lost Property
 - Labels for uniforms and lunch boxes to be sourced and consider sale at uniform shop and via the front office.

- Fundraising Report
 - JN: Profit from Mother's Day stall was \$1,900.
 - Election BBQ \$1,700.
 - Father's Day stall needs \$3,900 to purchase gifts to sell, with a view to a profit of 40%. All in attendance support.
 - Bunnings BBQ 31st August; who's running this one? TZ to seek helpers.
 - Request \$900 for supplies. All in attendance support.

Other Business

- New Bike Racks (Maiija)
 - Maiija was not present, but TT reported that Infants parents would like another bike rack down the bottom end of the school.
 - TF: Agreed that additional bike racks are needed as there are more bikes than rack spaces most days, and school will fund the purchase of these if necessary. Sue (School General Assistant) is looking for spare bike racks in storage or from other schools. With regards to it being located near Kindy building, there are concerns around traffic, congestion, the fact that it exits directly to the roadway, and access via one pedestrian gate and walkway.
 - AS: A study about locating bikes near the Infants building was done some years ago, and it was deemed too high safety risk to have bikes entering and exiting directly onto Stewart Street .
 - TF: There's a need to support this request but entry/exit issues exist at all points. The school Administration building is slated for redevelopment - the office space is poor and it only has two staff toilets. Hence, the ramp project is on hold until we know where the works are at.
- Water filling station (TT): Already installed.
- Parent survey (JD): Previously discussed.

Meeting closed: 9.10pm

Next meeting: Wednesday 14th August 2019, 6:30pm

PRINCIPAL'S REPORT

P&C MEETING WEDNESDAY 12TH JUNE 2019

TERM 2 2019

With less than four weeks remaining in the term, it is a nice time to reflect on what has been achieved to date. We've had many successful events including our Mother's Day stall, Drumming Program, Athletics Carnival, NAPLAN, Reconciliation Week Activities (with more to come), Showcases, Excursions, Sport and more sport. Events such as these are always a highlight on the calendar and we had a great response from our school and community. Teachers have also been working busily on Semester 1 reports as well as the many other daily activities that have made WPS a very busy place to be. As a principal, I can confidently say that Term 2 is one of the busiest times of the year. Having said that, it has been a very successful term and I would like to thank all our dedicated staff, students and P&C for your contributions in making our school the great place it is!

THANK YOU

I would like to thank staff for their support during my Long Service Leave for the first four weeks of this term. I had a wonderful holiday with my family, made even more enjoyable, knowing that the school and community was in such capable hands. It is a true team effort when a staff member takes leave, as staff take on additional roles, and I thank all staff, especially Ms Strinic, Ms Phillips and Mr McMullen for stepping up in my absence.

STAFFING

As was reported in the Week 4 newsletter, we have had some staffing changes since the last P&C meeting. We are happy to announce that Mr Matt Argaet has been permanently appointed to Woonona Public School as a teacher and will remain as Relieving Assistant Principal and teacher of 5/6M for the remainder of the year.

We also had Ms Mia Westbrook accept a position at Picton High School, which left vacant a teaching position on 5/6W. Mrs Laura Pullen has taken on this role and is doing a wonderful job settling the class under her care. Mrs Pullen will be on the class until the end of the term, with the possibility of extension until the end of the year. In consultation with the Department of Education, I will be making an announcement on the decision for 5/6W, once it is finalised.

On that note, I have been asked to clarify the role and expectations of parents who are interested in being a "Parent Rep" on a panel. The "Merit Selection Procedures" document can be found at the following site: https://www.teach.nsw.edu.au/documents/sel_panelproc2.pdf

The elearning that all panel members must complete prior to being able to be on a panel can be found at the following site: <https://www.teach.nsw.edu.au/jobswsw/selectionpaneltraining/>

REPORTS

Teachers have been working hard on their student's academic reports. Reports will be sent home Friday of Week 9. As has been the case in the previous years, we are hopeful that the end of Term 1 parent – teacher interviews coupled with the Semester 1 report will provide a well-rounded idea of where each child is academically and what they need to work on now and into the future.

DANCE FESTIVAL

In Week 5, 36 Stage 3 students performed over four days at the South Coast Dance Festival. The participating students are to be commended on their performance and effort. Almost two terms of practising paid off for the students, with many parents and staff that attended commenting on how wonderful they looked and performed. Miss Lambert would like to thank all the students that performed on the night and also the parents who supported such a worthwhile experience for their children. A special thanks to Miss Lambert and Miss O'Brien for the huge commitment they made to the students in ensuring an experience that they will all remember for many years to come.

ATHLETICS CARNIVAL

What a fantastic day! It was wonderful to see the students of Woonona Public School striving to do their best and representing their sport house with such pride. Despite a bit of a scare with the morning wind, we had perfect weather and the students were able to enjoy competing in a variety of events. Well done to all our students for displaying great sportsmanship and wonderful behaviour throughout the day. Congratulations to the students who came a place and to those who will be representing Woonona Public School at the North Wollongong district carnival next term. A huge thank you to Mr McMullen, Miss Mulrooney and Mr McGee for their fabulous organisation. Thank you also to our wonderful parents who assisted on the day and to the parents and carers who came and supported our students. A great day was had by all.

THINKUKNOW

On Thursday of Week 6, we had 58 parents attend our ThinkUKnow presentation. The feedback from this cyber safety program has been very positive, with many families expressing their appreciation for a very informative night. We are now looking at booking ThinkUKnow for students in Term 3.

UPCOMING EVENTS

The following events are coming up between now and the next P&C Meeting:

- 13/06/19 – Reconciliation Week Activity Day at WPS
- 14/06/19 – PSSA – Week 2
- 21/06/19 – PSSA – Week 3
- 27/06/19 – Year 6 Sideshow Carnival
- 28/06/19 – PSSA – Week 4
- 01/07/19 – Stage 2 Showcase
- 02/07/19 – Southern Stars Rehearsal
- 05/07/19 – School NAIDOC Day Celebration
- 05/07/19 – Last Day of Term 2
- 22/07/19 – Staff Development Day
- 23/07/19 – First Day of Term 3 for students
- 24/07/19 – 26/07/19 – Stage 3 Camp
- 29/07/19 – 08/08/19 – Life Education
- 30/07/19 – 31/07/19 – District Athletics Carnival
- 05/08/19 – 09/08/19 – Education Week
- 06/08/19 – Southern Stars Rehearsal

I again thank you all for showing a huge interest in the education of the students at WPS.

Mr Tim Fisher

Principal