

Woonona Public School P&C Association

Meeting - Wednesday 13th February 2019

PRESENT:

Tim Fisher, Alison Strinic, Amanda Hawker, Jackie Pipe, Andromeda Lembo, Terri Toneguzzo, Kristy Smith, Lesley Potgieter, Rebecca Griffith, Jayde Neal; Justin Dixon, Renae Beckett, Renee Bogovac, Elizabeth Phillips, Danielle Mulvern, Marg Nichols, Loren Marsh, Angelika Wachs, Maija Deveneu, Belinda Randahl, Kristie West, Bronwyn Sedgewick and Sarah Longhurst

APOLOGIES: Maryann Bransdon, Kate Rayner, Kim Walker and Bec Cusack

MINUTES ACCEPTED FROM PREVIOUS MEETING:

Bec Griffiths and Terri Toneguzzo

MATTERS ARISING FROM PREVIOUS MINUTES:

Playground Upgrade

We now need to decide on a design. Moduplay will come up with 5 different options. 3 staff representatives and 3 parent representatives will hold a meeting with Moduplay so that they can run through the options. The staff/parent group will then narrow it down to 3 proposals at which stage the proposals will be presented to the students so that they can vote on their favourite option. There are some deadlines for spending the grant money so we need to move through the design phase as quickly as possible.

CORRESPONDENCE:

Numerous fundraising letters

TREASURER'S REPORT:

Bank Balances as at 31 January 2019:

- Canteen Account \$25397.70
- Uniform Account \$29968.73
- General Account \$40965.45
- Term Deposit \$50000.00

\$50 000 has already been committed to spend on the Library Refurbishment.

\$15 000 has already been committed to spend on the Playground Refurbishment.

Remainder of the money is not yet allocated to any particular project. When considering allocation of funds \$20 000 needs to be kept in the canteen/uniform account to allow for future uniform orders/canteen stock orders.

Thank you to Renee for organising The Greater Competition. As a result of winning the competition we needed to open a bank account with The Greater. Given the current amount of money we had discussed opening a Term Deposit (at the last meeting). The term deposit account has been opened. The Interest Rate will be 2.55% for the next 7 months.

PRINCIPALS REPORT:

Report attached. Additional comments/discussion arising from the report.

Swimming Carnival: Question raised about the Swimming Carnival and why we only have a half day time slot. The time slot means that some events were not completed as we ran out of time. Tim will follow-up with Corrimal Pool to see if anything can be done (e.g. having a whole day instead of half a day).

Getting to Know the Teachers: A Parent emailed the school and suggested pictures of the staff be posted on the school website so that parents can get to know the staff. Tim discussed this with the staff and they agreed it was a great idea.

Cross-country: Looking at taking all Year 2 students to the same venue but having different courses depending on age.

Athletics: Has been booked for Beaton Park this year. The school is still in the planning stages. At the moment it will be 8 years and over that go to Beaton Park. But the school are looking into whether it would be possible to take K-2 students along on the same day.

CANTEEN:

- Really good response from volunteers; the roster for the first term was able to be filled. Thank you.
- Towards the end of last year there was an electrical incident in the canteen and some stock was lost. Circuits have now been labelled and checked. This now needs to be checked by an electrician. We also need to clarify if we would be covered by the school Insurance for the incident/if this were to happen again.
ACTION: Amanda to check the P&C Insurance Policy.
- Tag and test is normally done annually. The new appliances may be used prior but should be added to the list so that when test and tag is next completed they are included.
- Looking at simplifying options that are available at the canteen e.g. Daily special plus sandwiches and sausage rolls. Canteen meeting to be held to get feedback.
- Box to be placed outside the Canteen for paper bag orders.

FUNDRAISING REPORT:

- Election BBQ and cake stall will be held on the 23 March 2019.
- Bec Griffiths has volunteered to coordinate the Entertainment Book Fundraiser.
- Terri Toneguzzo has volunteered to coordinate the Hot Cross Buns Fundraiser.
- We are waiting for the last delivery of stationery from QuickCliq. The total raised for the school is \$1342.
- Andromedo will organise a meeting to plan the Fundraising Activities for the year. Year 6 Committee will only meet on the 25 February. The P&C planning meeting is to be held after this so that a representative can attend.
- School banking day may need to be changed. Agreed that it will be changed to suit Volunteer Availability.

UNIFORM SHOP:

Report attached.

GENERAL BUSINESS:

- New School Website - some links are missing e.g. old P&C minutes; information on when the P&C meet; dates for the school camps. A list will be given to the school so they the required information can be added.
- Concern raised about the Woonona Parent Facebook Page and the fact that posts are approved by the P&C. The intention was that the site is to be used for information and not opinions. Constructive discussion held about the issues and the way forward. The Facebook Page is a good forum for communication and needs to be used constructively and responsibly.
- Annual General Meeting
The AGM will be held on the 13th March 2019. Amanda will be stepping down as President. She will be available to help the new incumbent who is voted in as President. Bec Cusack will also be stepping down from the role of Canteen Accounts & Banking. Bec will also be unavailable from the 22 February 2019. Bec Griffiths will take over temporarily.

All positions are vacant. The following positions need to be filled:

Executive Positions:

President
Vice-President (two positions)
Secretary
Treasurer

Committees:

Uniform Shop
Fundraising
Scholastic
Canteen Coordinator
Canteen Assistant Coordinator
Canteen Accounts & Banking
Canteen Ordering
Canteen Rostering

To vote or be nominated for a position you need to be a financial member of the P&C and have attended at least one P&C meeting in the past 12 months. If more than one person applies for a position a vote is held and the person with the most votes is elected. Any questions can be directed to enquiries@wppc.com.au.

MEETING CLOSED:

20:16

NEXT MEETING (AGM):

Wednesday 13th March 2019 at 6.30pm



WOONONA PUBLIC SCHOOL

P&C MEETING

WEDNESDAY 13TH FEBRUARY 2019

PRINCIPAL'S REPORT

BEGINNING OF 2019

I hope you have enjoyed a relaxing break since our last meeting late in 2018. It has certainly been a busy and exciting start to the school year, with many new faces around our school with new students, families and staff. 2019 is going to be an exciting year at Woonona Public School.

Staffing of our classes this year will be as follows:

KS – Miss Sibley
KM – Mr McGee
KW – Mrs Wuestner
KL – Mrs Lawlor
1G – Mrs Gibson
1M – Miss Mulrooney / Mrs Bugg (Tues)
1L – Mr Loosemore
1B – Mrs Barnaby
2P – Mrs Petrolo
2M – Mrs Macedo
2C – Miss Chesher
2W – Miss Weir
3/4N – Mrs Ney
3/4P – Ms Phillips / Miss Royters (Wed)
3/4M – Mr McMullen
3/4R – Mrs McLerie (Mon-Thurs) and Mrs Carroll (Fri)
3/4B – Ms Bailey
3/4J – Mrs Boyd
5/6A – Mr Arrighi
5/6M – Mr Argæet / Miss Royters (Tues)
5/6O – Miss O'Brien
5/6W – Ms Westbrook
5/6L – Miss Lambert

The following staff will be in supervisor roles:

Mr Tim Fisher – Principal
Ms Alison Strinic – Deputy Principal
Mrs Amanda Bleeker – Assistant Principal – Early Stage 1 Supervisor
Miss Hayley Mulrooney – Assistant Principal – Stage 1 Supervisor
Ms Emma Phillips – Assistant Principal – Stage 2 Supervisor
Mr Matt Argæet – Assistant Principal – Relieving Stage 3 Supervisor

The following teachers will provide various support roles:

Ms Alison Strinic – Instructional Leader
Mrs Amanda Bleeker – Instructional Leader
Mrs Hayley Cheney – Learning and Support
Mrs Lauren Bourst – Reading Recovery
Mrs Julie Lake – Library
Mr Brett Paterson – Relief from Face-to-Face
Mrs Katrina Bugg – Relief from Face-to-Face and Executive Release
Miss Mahalia Royters – Relief from Face-to-Face and Executive Release
Mrs Leanne Passaliokis – Relief from Face-to-Face and Executive Release
Mrs Sarah Rolfe – Relief from Face-to-Face
Mrs Nikki Dalla Pozza and Mr Phil McKenzie – School Counsellors

EXTENDED STAFF MEETINGS 2019

In 2019, staff have voted to complete one of their final two Staff Development Days throughout the year. What does this mean? Twice this year, staff will attend extended staff meetings (3:30pm – 7:00pm) with a focus on Professional Development. Staff are very enthusiastic about this initiative and look forward to attending professional development that is both relevant and can be implemented into school programs.

STAGE OVERVIEW

Stage overview notes will go home with each student in Week 3 (that's this week!). Notes will outline the year ahead and give parents a snapshot of programs for each stage in 2019. While there will be no meet the teacher sessions again in 2019, those parents wishing to make contact with their child's teacher are encouraged to contact the school office to arrange a mutually convenient time to discuss the year ahead.

SCHOOL PLAN 2018 – 2020

Our 2018-2020 School Plan continues to be the main document driving school improvement at Woonona Public School. Earlier this year, our executive team reflected on our first year of the plan, and we were happy to see that many of our milestones had been achieved. As a reminder, our Strategic Directions for our school plan are:

1. Keeping it Visible
2. Quality Teaching
3. Data Driven Practice

We are excited about what the future holds as we enter year two of our plan.

SWIMMING CARNIVAL

I would like to pass on my personal thanks to Mr Arrighi who coordinated our school swimming carnival. Events like this don't just happen and his organisation ensured a smoothly run day that was enjoyed by all. Congratulations to our students for their efforts and behaviour on the day. It was wonderful to see so many students willing to challenge themselves and in the process many achieved more than they could ever have imagined. To our families, both spectators and helpers, thank you for your support and encouragement of our carnival. Your help and enthusiasm certainly helped create the fun and enjoyable atmosphere of the day. Finally to the wonderful staff at Woonona Public School, thanks must go to you for your flexibility, support and enthusiasm for these extra-curricular activities. It takes a whole school to bring together such an event.

TIMETABLE FOR TERM 1

Term 1 already has many activities / events on the horizon. Upcoming events this term include:

- 01/03/19 – School Leader Induction Ceremony
- 13/03/19 – P&C AGM
- 29/03/19 – School Cross Country
- 02/04/19 – Parent Teacher interviews
- 11/04/19 – Easter Hat Parade

I thank you all for showing a huge interest in the education of the students at WPS.

We all look forward to a wonderful term and year ahead.

Tim Fisher
Principal

Uniform Shop Report 13/2/2019

The back to school rush seems to be over and all stock has been replenished. The increasing number of students has made a noticeable difference in uniform sales. Uniform shop hours will now continue as normal, opening every Friday morning 8.30am-9.30am and fortnightly Tuesday afternoons 2.30pm-3.10pm.

New Volunteers

We have 3 new volunteers in the Uniform Shop; Jane Cole, Karlie Tuckerman and Charmaine Dober. Charmaine has been learning the online order fulfilment process and is now working with Terri on Quickliq sales as well as in the shop.

Quickcliq

Online orders are now filled on Fridays, and the order cut off time is 8pm on Thursdays. Justin Dixon has been streamlining the data manipulation process to speed up the time spent processing the orders and paperwork.

\$36,000 Quickcliq sales in the last 12 months. \$54,000 in the last 16 months.

Sports shorts

The red sports shorts uniform change that was approved by the P&C at the last general meeting has been put on hold, as the supplier is only selling these in large batches at the moment as there is such a low demand for red school shorts that they are not selling enough to keep them on hand in their warehouse. Terri has explained to them that we will be stopping the purchase of the current shorts if that would change which style they kept in stock but it has made no change. The options moving forward are to find a new style shorts elsewhere or to wait for these to become a stocked item with supplier. We continue to order the current style.

Uniform Changes and Policies

In the coming months, the Uniform Shop sub committee will meet with P&C Office Bearers and Mr Fisher to produce a draft School Uniform Policy that will follow the Department of Education School Uniform Policy and outline how any changes should be carried out. As well as reviewing the current uniform as a 5 yearly review. This information will be presented at the P&C meeting to follow.

-Terri Toneguzzo