

# MINUTES

## Woonona Public School P&C Association

Wednesday 10<sup>th</sup> February 2021 6:30-8.00pm, online via Zoom

- Welcome
- Introduction
  - Kristy Smith, Andromeda Lembo, Sarah Longhurst, Sonya Kinsey, Terri Toneguzzo, Loren Marsh, Tim Fisher, Bronwyn Sedgwick, Janelle Roby, Angelika Wachs, Justin Dixon, Joseph Dixon, Melissa Lund, Erin Frith
- Apologies
  - Nil
- Acknowledgement of Country
  - "We acknowledge the Traditional Custodians of the lands we are meeting on today (the Wodi Wodi people and the Dharawal nation), and pay respect to Aboriginal and Torres Strait Islander peoples, Elders past and present, and their rich and diverse cultures."*
- Previous Minutes (November 2020)
  - Approved by Andromeda Lembo
- Correspondence
  - Email from Carly Van der Veen regarding Southern Stars, but will discuss in his report
- Reports
  - President's Report (Andromeda/Justin)
    - Welcome and thanks to Marg for her hard work
    - We purchased a lovely gift of thanks when she finished at the end of last year
    - Hoping to get the P&C committee re-organised, but Justin and Andromeda will keep the P&C running till a new committee is elected
  - Principal's Report (Tim)
    - Thanks to the exec in helping out since Marg's departure
    - Marg is going well and she's a big loss
    - Next meeting is the AGM
    - Chat to exec if you want a role, or come and talk to me. Need people to continue their great work
    - Good start to the year, unexpected enrolments this year which helped get things started

- Kids are settling in, new programs starting from next week. 613 kids at census date
  - Huge 10 days at the uniform shop, Terri, Charmaine and Mel
  - Lauren and Bronwyn organised stationery packs. Plus, colour run last year. Thanks for all your work.
  - 30k from P&C to purchase 60 iPads, these are about to go to classes
  - End of last year, Leanne Hebden resigned and her position will be replaced.
  - In process of forming panel, Justin to be P&C rep, plus other teachers. We hope to have the appointment done by end of term
  - Question re southern stars: Are we doing it? Yes, we have nominated and waiting for confirmation. Ms Phillips and Mrs McLerie will run it.
  - Choral festival – awaiting department advice on singing
  - Dance Festival – keen to be part of but waiting on advice
  - Stage 3 camp – Berry can only have 73 students so looking into this to consider if still workable or if we need to look at another option / venue
- Treasurer's Report (Terri)
 

Last meeting, we talked about changing bank accounts. Today we opened new bank accounts. Just about to transfer funds to new accounts

Justin, Terri and Andromeda are the signatories

Figures

132K in accounts

Cheque for colour run \$15,525

Received school banking commission

Uniform shop \$63,533 but bills to be paid
  - Uniform Shop Report (Terri)
 

Backpack is here and looks really good

Terri had to make a new logo for the bag, first time used

Hard to get stock of some items

Worried about school photos coming up

Lots of new orders this year

Second hand clothing still hard to manage

Action: Tim to get some advice on how to manage this

- Events Committee Report (Bronwyn/Loren)
  - Colour run was a great success
  - Prizes were a nightmare
  - \$19K made
  - Stationery orders done, some still missing and not sure of profits
  - Terri – Mother's Day stall and Easter Hot Cross Bun Drive - will check with bakers delight re orders of hot cross buns.
  - Bronwyn - Will we be able to have a Mother's Day stall Tim? Yes, we hope to

- Matters Arising from previous meeting
  - Follow up on agreed actions re swapping banks – P&C Exec
    - Create two new Westpac accounts (General and Uniform)
    - Transfer balances to Westpac and then close Commonwealth accounts
  - P&C 2019/20 financials to the accountant prior to AGM for audit - Terri
  - Request for notes to be put online and not left to kids to take home – Tim
    - Working on and putting online now
    - Tim feels kids should be responsible, but they're happening via eNews now
  - Add photos to school online calendar – Tim
    - Actioned
  - Response to query of just having one uniform (sport) – Tim
    - Tim discussed with Staff, but feel majority of community want two uniforms. Tim suggests it might be a long hard battle
    - Justin feels one uniform would be good
    - Tim not saying it's out of the question but concerned people want a traditional uniform
    - Sonya – not sure it's a massive problem as it's a simple weekly pattern
    - Tim – check on legislative requirements and report back
    - Terri – reasons for staying with traditional options
    - Andromeda - Suggests that the parents should be asked - maybe by a survey
  - Stationery packs – Bronwyn and Loren

- New Business

- AGM – Wednesday 10 March. P&C membership fees, committee and sub-committee positions, voting process.
  - Advertise AGM to the school community at least 14 days prior to being held. The notice should include the list of representative positions to be elected at the meeting
  - Prior to the AGM the Treasurer must have the records of the P&C audited
  - The AGM consists of the President's Annual Report, the Treasurer's Annual Report and any other annual reports required as well as the election of office bearers and representatives.
  - Only financial P&C members are eligible to stand for a position
  - President - Two Vice Presidents - Secretary - Treasurer
  - Subcommittees - Uniform, Banking, Events Committee, Working Bee **OTHER?**
  - All members are eligible to vote. Membership involves an annual membership fee of \$2
  - Payment of the membership fee must be made by the close of one meeting so that the member is eligible to exercise membership rights (eg, vote) at the next meeting.
  - Due to the fact that the membership register is not updated until after each general meeting, new members are not eligible to vote at the meeting at which their membership has been paid.
  - The Principal can act as Returning Officer for the election and is therefore not entitled to nominate or vote. The ballot is conducted by the Returning Officer.
  - The AGM is chaired by the outgoing President - **WHO WILL DO THIS?**
  - On completion of the AGM the new office bearers take over and conduct a general meeting.

AOB

Sarah – consider fair trade polos, I have a sample if anyone is interested

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Please send any correspondence or agenda items in advance of the meeting to [enquiries@wppc.com.au](mailto:enquiries@wppc.com.au)

## Zoom login details

Topic: P&C Meeting - February

Time: Feb 10, 2021 06:30 PM

Join Zoom Meeting

<https://nsweducation.zoom.us/j/61277676854?pwd=aXJPL3ZGbGxDakY5UkpqbJVSZWVprQT09>

Meeting ID: 612 7767 6854

Passcode: 355833