

**Woonona Public School P&C Association Meeting Minutes**  
**Wednesday 27<sup>th</sup> October 2020 6:30-8.00pm online via Zoom**

Minutes taken by Justin Dixon

- **Welcome, Introduction & Apologies**
  - Attendance: Justin Dixon, Marg Nichols, Andromeda Lembo, Terri Toneguzzo, Lauren Marsh, Carly Van der Veen, Tim Fisher, Bronwyn Sedgwick, Janelle Roby,
- **Apologies**
  - Angelika Wachs
- **Acknowledgement of Country**
- **Previous Minutes (September 2020)**
  - Accepted by AL and MN
- **Correspondence –**
  - Nil
- **Reports**
  - **Principal's Report (Tim)**
    - Term started well, absolutely flat out though
    - Current enrolment numbers for 2021 mean that there may be 23 or 24 classes. Hoping to get more enrolments to maintain 24 classes
    - Book week, well done with high participation rate especially in older years
    - NAIDOC week coming and looking to celebrate
    - Kindy orientation, first session online. Onsite sessions have been scheduled in groups of 20. Uniforms to be sorted at same time
    - Colour run coming up, encouraging fundraising but most of all to have a great celebration
    - Tough year in year 6, Tim looking to get P&C funding to cover some of the cost of year 6 farewell and Jamberoo trip as due to Covid it has not been possible to form a Year 6 committee. Further updates on Covid-related rules about end of year activities coming from NSW education, so wait for guidance.
    - Looking for P&C funding support to purchase iPads, looking for one between two for K-Year 2. Also looking for laptops in Years 3-6.
    - World teachers day – coming up this Friday
    - Reaching the end of the current school plan. Currently developing situational analysis for writing next four year school plan. Looking hard at details of school performance. Department has set targets which are quite aspirational. Three directions;
      - Growth an attainment
      - Raising the bar – do things even better ie Aboriginal education, Gifted and high performing students

- Data driven practice – this raised the profile of the school but need to go back to that concept. Need to look at streamlining the data and analysis of it. Looking to build capacity in staff to deliver the learning needed
  - Questions:
    - Carly asked some clarifying questions about whether school performance data is published. Tim responded - it's just an internal exec measure. Also, Covid lockdown was a big factor, what's learnt from this period and how to apply in the future is a key part of the school plan.
    - Carly – Will the new laptops and iPads being requested replace the desktops? Tim advised we still have the computer labs. The laptops and iPads allows the injection of technology into a fluid class environment
    - Terri – Waiting on year 6 Jamberoo day from Dept of Education but are there alternatives to Jamberoo? Tim advised they need to wait for guidance from NSW education
  
- **Treasurer's Report** (Terri)
  - Current Balance \$97,000
  - Approx \$17,000 outstanding invoices, mainly for uniforms ordered.
  - Need to keep \$20K aside for uniform shop purchases
  - Leaves \$60K for spending
  - Entertainment book commission has come through but who get's the correspondence? – Nobody is sure. Terri to find out and ensure sent to enquiries@wppc.com.au
  - End of year certificates? gift cards from P&C. Tim to check if requested and to discuss next meeting
  - Current CBA facility does not allow electronic signing by two signatories on two devices. Therefore cheques still required, which is inefficient and annoying. Loren to check if CBA have another solution. Otherwise Marg and Terri to investigate changing banks, possibly in 2021.
  
- **Uniform Shop Report** (Terri)
  - Going smoothly, orders happening
  - 3<sup>rd</sup> helper is a plus (Mel Seargent)
  - School bags – was looking into earlier in the year. Need to get a price
  - Kindy Orientation – 10 minutes to look at uniforms per family
  - Online orders 95% now
  - Tim – ruling in Kindy orientation allows parents on school grounds but for 10 minutes

- Carly – what do we do with second hand uniforms? TT – please continue to drop off at office. Parents can order what they want via quick click (2<sup>nd</sup> hand option) and enter some notes around what they would like. MN - no easy solution for onsite second hand sales at this stage

- **Events Committee Report** - Colour Run! (Bronwyn/Loren)

- White shirt to be worn on the day
- ? can we have a BBQ on the day
  - Tim – wait and see but not at this stage
  - MN – can the canteen put on a special order for the day? Tim – Fresh Start will probably will be keen to help so will discuss with them
- AL – how will this be shown to the parent group
  - Tim – 14 kids “no publish rules” so cannot live stream etc. However keen to get the images out there somehow, we’ll see what’s feasible
- Bronwyn-Andromeda if need help with FB posts

- **Other Business**

- School request for funding for:
  - iPad & laptops  
\$30, 000  
MN puts forward TT seconds it  
No objections
  - End of year activities  
\$2,000 for balance of EOF farewell  
MN puts forward, AL seconds  
No objections
  - \$5,000 (up to) for end of year celebration (could be Jamberoo or other)  
If no celebration there would be no money to pay  
MN puts forward, LM seconds  
No objections
- P&C donation of hats for Kinder students  
MN puts forward Andromeda support  
No objections
- Teacher Appreciation Day – this Friday.

Want to provide a morning tea, have \$165 left over from parent donations for teacher thank yous during Covid. Marg to use these funds to organise morning tea platters.

- End of Year P&C dinner?  
Wait for Tim to provide guidance on Covid rules.
  
- November P&C meeting date  
Hold till 4 weeks time – Wednesday 25<sup>th</sup> November.

**Meeting closed 8pm.**