

GENERAL MEETING MINUTES
Woonona Public School P&C Association
Meeting – Wednesday 12th February 2020 6:30pm

ATTENDEES:

Tim Fisher, Marg Nichols, Pip Budgen, Alison Strinic, Andromeda Lembo, Hayley Mulrooney, Megan Hopper, Tanya Van Der Water, Stevie Puho, Bronwyn Sedgwick, Loren Marsh, Cameron Mitchell, Angelika Wachs, Terri Toneguzzo, Belinda Markovska, Janelle Roby, Justin Dixon, Regan Twedde

APOLOGIES:

Jayde Neal

MINUTES ACCEPTED FROM PREVIOUS MEETING:

Justin approved minutes and Andromeda seconded

1. Canteen

Mention of survey undertaken in 2019 shows resounding support for the school canteen to remain. Spoke of current model of volunteers and challenges in getting volunteers and co-ordinators have become burnt out. Discussed the need to find a better solution.

Pip Budgen, Illawarra Shoalhaven Local Health District (role requires experience with many canteens across the area)

Offered a snapshot of canteens – supporting what's being taught in classrooms, employment opportunities, healthy food guidelines, serving and cooking experience for kids, aids to numeracy skills, international food days etc. Common models are:

- School run (Cringila primary school)
- School run – paid worker (Bulli High School)
- P & C run – volunteer based (current at WPS) – traditional model
- P & C run - paid worker (Waniora) – *Pips suggestion for *sustainability*
- Leased canteen – eg Made Fresh
- Parent Lease (Berkley primary school)
- Supporting local shops (Mt St Thomas)

Suggestions: Hour minimisation, switch lunch and recess, open less days, no over counter service, co-ordinator to be paid for working and beyond time (fair hours)

Award: Fast Food Industry MA503 (Level 3 – in charge of 1 or 2 people)

Market the canteen for volunteers – kids stickers, organised environment, 'see your kids' etc

Vending machine option for quick supply?

Family volunteering? Eg 3 hours per year

Closed group survey for volunteers only – smaller group to oversee idea collation

Mention of things needing to change to improve profits to afford paid co-ordinator

Tim mentioned the canteen should be a positive experience for everyone involved and over the last 18 months it hasn't been and he would like that to change.

Look for options that are healthy, easily prepared and more manageable.

Moving forward, Marg proposed a small working group to research and carefully evaluate the options, and make a recommendation to the P&C in March. Volunteers were requested to join this small group.

2. Library Refurb

Still a few things on order but all has gone well. Library is operational and each class is attending each week. Mrs Lake very happy! Books are still needing to be put away but should be all done by next week. An opening was considered to recognise the P & C's contribution. Sharing the message about the P & C contributions is valued by Tim.

3. New Bike Racks

Bike racks were installed late last year and an additional 24 spaces now available. The school wants to encourage kids to keep riding to school and the suggestion was appreciated.

4. Hall Stage curtains

Sarah and Alison are on it!

5. SRC outdoor library

Thanks to Justin and other families, the outdoor library is causing a bit of a stir of excitement amongst the kids. Great to see the kids through the SRC have an idea and see it come to fruition. Students are getting a lot of value from these spots. Books to be supplied by the library after the cull. Donations to not yet be considered.

6. Centrelink Registered Volunteers

Reminder for anyone who knows someone who gets benefits, they can volunteer at the canteen to make up their hours of 'work seeking' per week.

7. School Photos

Photos now taking place during Term 1 and notes will go home in the next week or so. Parent and P & C feedback suggested the photos were organised too late in the year.

CORRESPONDENCE

Mothers day stall gift advertising
Wollongong City Council health inspection for canteen

REPORTS

1. President's Report - Marg

Mentioned the goals for this year is to get more people involved to strengthen the connections between the school community. Marg to email everyone attending the P&C meetings to ask

for feedback.

2. Treasurer's Report - Terri

- Term deposit has been closed and balance was deposited into regular account, and then paid to school for library refurbishment.
- All accounts have been reconciled. Reports attached.

3. Principal's Report – Tim

Shift from the traditional Principals report to a new approach whereby school structure is to be explained and the school plan to be made more visible. Class structure calculator explained with school numbers, class formation and organisation clarified. Timetable offered with key dates noted.

(Tim's report attached)

4. Uniform Shop Report - Terri

- Light blue polos were previously changed to a new fabric, Terri would like to swap out the sports shirts now also to this fabric (sell out current stock). Approved.
- Backpack has been discontinued so new samples have been requested

5. Fundraising Report - Terri

- Stationary pack funds raised - \$1,085
- Upcoming events
 - Family Fun Day M + M Nicholson Park 13th March (run BBQ with the P & C to keep the profits)
 - Hot Cross Bun drive – Bakers Delight. Bron suggested asking Bakers Delight if they would also donate a portion of the proceeds of hot cross buns sold in store in the coming weeks. Terri to check.

6. Working Bee Report – Justin

- Nothing to report but happy to have a chat and discuss ideas with anyone willing. More to come at the next meeting.

OTHER BUSINESS

AGM – Wednesday 11th March 2020

The following positions to be voted. You must be a financial member to vote:

President, Vice President x 2, Secretary, Treasurer

Canteen sub committee

Uniform shop sub committee

Fundraising sub committee

Parent rep on school selection committee

1 meeting only for next AGM

Nominations can be made in advance or at the meeting.

SCHOOL CALENDAR

In coming months, the P&C will collaborate with school to fill out and co-ordinate the P&C event calendar with the school calendar.

MEETING CLOSED

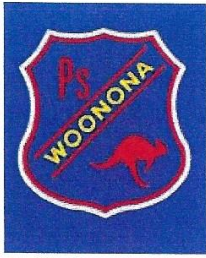
8:10pm

NEXT MEETING

11th March 2020, 6:30pm

Action List

Topic	Action	Person
Canteen working group	Form a canteen working group. This group to research and evaluate the different canteen models and make a recommendation to the March P&C meeting or sooner.	Marg and others in the canteen working group
BBQ M + M Fun Day	Coordinate and Get volunteers	Terri
Hall Curtains	Sarah and Alison to work together	Alison
Bakers Delight drive	Check whether Bakers Delight would donate a portion of the value of Hot Cross Buns sold in store in the coming weeks.	Terri



WOONONA PUBLIC SCHOOL

P&C MEETING

WEDNESDAY 12 FEBRUARY 2020

PRINCIPAL'S REPORT

BEGINNING OF 2020

I hope you have enjoyed a relaxing break since our last meeting late in 2019. It has certainly been a busy and exciting start to the school year, with many new faces around our school with new students, families and staff. 2020 is going to be an exciting year at Woonona Public School.

EXTENDED STAFF MEETINGS 2020

In 2020, staff have voted to complete one of their final two Staff Development Days throughout the year. What does this mean? Twice this year, staff will attend extended staff meetings (3:30pm – 6:30pm) with a focus on Professional Development. Staff are very enthusiastic about this initiative and look forward to attending professional development that is both relevant and can be implemented into school programs. We already have two sessions booked – Tuesday 18 February and Tuesday 17 March.

SCHOOL PLAN 2018 – 2020

Our 2018-2020 School Plan continues to be the main document driving school improvement at Woonona Public School. As a reminder, our Strategic Directions for our school plan are:

1. Keeping it Visible
2. Quality Teaching
3. Data Driven Practice

At our next P&C meeting I will spend some more time unpacking our school plan and projecting into the future.

STAGE OVERVIEW

Stage overview notes will go home with each student next Monday (a slight delay on what was initially published). Notes will outline the year ahead and give parents a snapshot of programs for each stage in 2020. While there will be no meet the teacher sessions again in 2020, those parents wishing to make contact with their child's teacher are encouraged to contact the school office to arrange a mutually convenient time to discuss the year ahead.

SCHOOL NUMBERS, CLASS FORMATION AND ORGANISATION

SCHOOL		Woonona Public School		Year :	2020
GRADES	Enrolment	Formula Figure	Entitlement		
Kinder	76	0.0513	3.8988		
Year One	80	0.0435	3.48		
Year Two	94	0.04	3.76		
Year Three	99	0.0333	3.2967		
Year Four	77	0.0333	2.5641		
Year Five	99	0.0333	3.2967		
Year Six	91	0.0333	3.0303		
TOTAL K-2	250				
TOTAL 3-6	366				
TOTAL K-6	616				
				Total	23.3266
				CRT Positions	24
				RFF	1.008

Class Size Recommendations

Kindergarten - 20 / Year 1 - 22 / Year 2 - 24 / Year 3 to 6 - 30

2020 CLASS FORMATION AND ORGANISATION

4 x Kindergarten
4 x Year 1
3 x Year 2
1 x Year 2/3
3 x Year 3
2 x Year 4
1 x Year 4/5
3 x Year 5
3 x Year 6

TIMETABLE FOR TERM 1

Term 1 already has many activities / events on the horizon. Upcoming events this term include:

- 17/02/20 – School Swimming Carnival
- 28/02/20 – School Leader Induction Ceremony
- 03/03/20 – School Photo Day
- 11/03/20 – P&C AGM
- 19/03/20 – School Harmony Day (TBC)
- 24/03/20 – Interrelate Program
- 26/03/20 – School Cross Country
- 31/03/20 – Parent Teacher interviews
- 08/04/20 – P&C Meeting
- 09/04/20 – Easter Hat Parade
- 09/04/20 – Last Day of Term 1

I thank you all for showing a huge interest in the education of the students at WPS.

We all look forward to a wonderful term and year ahead.

Tim Fisher
Principal