

MINUTES - Woonona Public School P&C Association Meeting Wednesday 25th November 2020 6:30-8.00pm online via Zoom

Welcome & Introduction

Justin Dixon, Marg Nichols, Andromeda Lembo, Terri Toneguzzo, Loren Marsh, Carly Van der Veen, Tim Fisher, Bronwyn Sedgwick, Janelle Roby, Angelika Wachs

Minutes by Justin Dixon

Apologies

- Nil

Acknowledgement of Country

"We acknowledge the Traditional Custodians of the lands we are meeting on today (the Wodi Wodi people and the Dharawal nation), and pay respect to Aboriginal and Torres Strait Islander peoples, Elders past and present, and their rich and diverse cultures."

Previous Minutes (October 2020)

Andromeda and Marg approve as correct and accurate

Correspondence

- Insurance, but will discuss in treasurer report

Reports

• President's Report (Marg)

- Big and difficult year for all but this community has done a great job
- Nichols family leaving WPS: Dan going to work in an international school in a developing country. Will head to Melbourne in January for training prior to heading OS
- Will handover to current P&C exec till next year
- Have thoroughly enjoyed working with a great team with exec and school

• Principal's Report (Tim)

- Thanks to Marg for everything you've done. Made huge leaps and you've been a great leader. Brought the community together and somewhat shifted the focus. Huge thanks from myself and the team

- End of year activities coming together
 - Request P&C to provide 17 x \$20 Vouchers used as year 6 awards
 - Have used Dymocks but could use other book stores
 - Rather support a local small business
 - P&C agreed good idea so this year – Collins Booksellers, Thirroul
 - Terri will take care of the purchase, as the P&C have done in the past
 - Thanks for bringing about the colour run, highlight of the day
 - Thanks for arranging world teachers day morning tea
 - Kinder orientation was face to face this week, 20 Students at a time in one hour blocks. Uniform shop worked well and all ran smoothly. This could be a model for the future given it worked so well
 - Situational analysis and school plan, due and term one 2021. Network leader suggests we come back to it fresh in 2021 in order to focus on end of year and student needs
- **Treasurer's Report (Terri)**
 - Not much movement with the bank accounts
 - Haven't heard much about Jamberoo, but this is now not happening anyway
 - Couple of payments went out ie Teachers morning tea
 - Hats donation went out, funded by P&C
 - Stock donation (kindy hats), not sure how to handle this given stock take etc but will work it out.
 - Current balance is;
 - \$111,000
 - Minus \$7,000 for year 6
 - Minus \$30,000 for technology (iPads)
 - Banking matters, need a more efficient solution
 - Multiple signatories needed but with easy way of signing. Current CBA payments cannot be approved by two signatories from separate devices.
 - Marg presented a proposal to switch to the Westpac Community Solutions One
<https://www.westpac.com.au/business-banking/bank-accounts/not-for-profit-community-cheque/>

- Key features include ability to sign electronically from separate devices, nil monthly fees, ATM cash deposits, cheque deposit using phone app.
 - Carly reports this account type has worked well for her in the past (Guides)
 - Proposal 1 - Create two new Westpac accounts (General and Uniform) with Terri Toneguzzo, Andromeda Lembo and Justin Dixon as signatories.
Supported by Terri and Loren and passed
 - Proposal 2. Transfer balances to Westpac and then close Commonwealth accounts (General, Uniform and Canteen) with current authorised signatories Terri Toneguzzo, Bec Griffith, Marg Nichols.
Supported by Terri and Marg and passed.
 - Reminder - Terri to get the P&C 2019/20 financial accounts to the accountant prior to AGM next year for audit purposes
- **Uniform Shop Report (Terri)**
 - Nothing too new
 - Lots of second hand uniforms
 - Some supplier stock issues
 - Backpack as demonstrated by Terry
 - ? Price to charge could be \$58.00
 - Image shown which all agree looks good
 - Price seems to match quality
 - No objections to price
 - Propose purchase of 17 \$20 vouchers from Collins books
 - Supported by Loren and Andromeda
 - P&C to purchase teachers a gift
 - ? value
 - ? include the support staff = 7 people
 - \$300
 - Supported by Terri, and Andromeda
- **Events Committee Report - Colour Run! (Bronwyn/Loren)**
 - Fund raising ceased on Friday online
 - \$4.5K cash deposited into the account so far
 - % to be paid to organisation yet
 - No final number as yet but 40% and GST will be deducted

- Prizes will be here by end of year
- Parents are not allowed on site, but some online sharing will occur

- **Other reports if required, by exception**

- Nil

- **Other Business**

- Proposal to switch from CBA to another bank
 - Already discussed
- End of Year P&C dinner
 - 9th December is scheduled date
 - Headlands Hotel last year
 - Could do same again?
 - All agreed, start time to be 7pm

Any other Business

Questions from Carly

- Camp planned in 2021?
 - Planning to do so
- Swimming carnival 2021?
 - 11 February
 - Consider letting people know in advance in 2020?
- Can all the notes be put online and available instead of leaving to the kids to bring home
 - Tim agrees this could be improved
- School photos?
 - Tuesday 2nd March
- Can school photos be added to the school online calendar?
 - Yes
- Looks like class numbers have been stabilised at this stage. When do we know the final classes?
 - Not till after the census date
- Sports Captains?
 - Yes will be done before swimming carnival in early 2021
- Andromeda – FB questions re what to wear to school? She fields lots of questions
 - Option to do the same as other schools and have a guide for each week parents can go to

- Tim – frustrated by parents not reading newsletters but agreed we could look at this
- Justin – Can we just have a sports uniform and not other
 - Tim to look into

Marg - Consider doing Stationary Packs again

- P&C have done this in the past
 - Lots of discussion on logistics
 - Bronwyn and Loren agreed to take this on.

Meeting closed 7:48pm