

Woonona Public School P&C Association
AGM Minutes – Wednesday 11th March 2020

Present:

Tim Fisher, Marg Nichols, Alison Strinic, Andromeda Lembo, Matt Arguet, Bronwyn Sedgwick, Loren Marsh, Terri Toneguzzo, Justin Dixon, Mel Sergeant, Kris West

1. Welcome

Meeting opened: 6:33pm with welcome by Marg Nichols

2. Apologies

Jayde Neal, Belinda Markovska, Janelle Roby, Rob Burgess, Sarah Longhurst

3. Previous Minutes

March 2019 – Minutes accepted (Proposed: Justin Dixon; Seconded: Andromeda Lembo)

4. Presidents Annual Report (2019)

As per President's report, prepared by Marg Nichols.

5. Treasurer's Annual Report

As per Treasurer's report, prepared by Terri Toneguzzo.

6. Audited Statement of Income and Expenditure

The nominated auditor, as agreed by WPS P&C was Ruiz and Associates Chartered Accountants. The audit report to the members of the WPS P&C declares that the financial statements present fairly the income and expenditure of the WPS P&C Association for the year ended 30 September 2019 and the assets and liabilities as at that date.

7. Appointment of an Auditor

Following a review of auditing costs, Terri recommended continuing with Ruiz and Associates Chartered Accountants as auditors for the coming year. They have done a great job at a very reasonable price. (Proposed: Terri Toneguzzo; Seconded: Marg Nichols).

Close of 2019 P&C AGM Business Items

8. Election of P&C Office Bearer Positions and Subcommittee Positions

Returning Office: Tim Fisher

Tim thanked the outgoing committee members for doing a great job in 2019.

P&C Office Bearer Positions

President: Marg Nichols (nominated: Andromeda Lembo; seconded: Kris West)

Vice-President: Justin Dixon (nominated: Andromeda Lembo; seconded: Terri Toneguzzo)

Vice President: Andromeda Lembo (nominated: Justin Dixon; seconded: Terri Toneguzzo)

Treasurer: Terri Toneguzzo (nominated: Andromeda Lembo; seconded: Marg Nichols)

Secretary: no nominations received; casual vacancy

P&C Subcommittee Co-ordinator Positions

Uniform Shop Co-ordinator: Terri Toneguzzo

Events Co-ordinator (formerly called Fundraising): Loren Marsh & Bronwyn Sedgwick

Canteen: to remain vacant at present due to changes occurring

Scholastic: Penny Starr

Grants: Marg Nichols

Working Bee: Justin Dixon

Parent representative/s on school selection committee:

Amanda Hawker, Justin Dixon & Kris West

Meeting closed at 7.10pm

President's Report – 2019

As we look back over 2019 we can be immensely proud of what we achieved as a P&C, and look forward with optimism in 2020. We are fortunate to live in an area with a strong sense of community, where parents, teachers and local businesses involve themselves in many ways to support our school and our children. Success has been driven by our team of volunteers and supporters, including those who came before us. Every project undertaken and dollar raised is to help the school. So, thank you to everyone who helped in any way - big or small.

Highlights of 2019

Resources

Playground- The installation of the playground was one of the most obvious achievements of the P&C in 2019. Many children of all ages (and possibly some parents) have enjoyed these much-needed facilities.

Library Refurbishment - The fundraising efforts over many years have been realised with the refurbishment and redesign of the library space. We await its use in 2020 with great anticipation!

Grants - were received from the NSW Community Building Partnership 2018 program, and BlueScope WIN, both used for the playground. We are currently awaiting the outcome of a 2019 CBP application for a ramp on Gray Street (outcome due late March 2020). Despite great public support and an excellent application, we just missed out on the My Community Project 2019 for an Outdoor Learning Space.

Relationships and Community Building

With staff - The cooperation between staff and parents has been one of the great strengths this year and we thank the school leadership team, teachers and administration staff for their ongoing assistance, guidance and open communication. In particular, the P&C are grateful for Mr Fisher and Ms Strinic's support and wisdom.

With students - The P&C were thrilled to be able to support some student initiatives through the SRC, including the installation of **outdoor libraries**.

With each other - Some **great initiatives** have come from thoughtful parents this year including the instalment of additional bicycle racks and review of school photographs processes. In addition, the Trivia night was a wonderful night to get to know parents despite some of the disturbing costumes. We can see plenty of opportunities to further strengthen connections within our school.



This of course, is just a snapshot of some of the activities.

Valuable **fundraising activities** and working bees provide both financial support and an opportunity to connect with other parents.

The **P&C Parent and Staff survey** has provided valuable insights that have, and will continue to, inform our priorities and activities.

One of our goals for 2019 was to improve communication with our school community. To this end, five P&C newsletters were distributed throughout the year in addition to semi-regular updates within school newsletters and posts on facebook. These were well received, and can be improved upon further in 2020. **Communicating and engaging better** with our school community should continue to be a focus in 2020.

Retaining and transferring knowledge can be an ongoing challenge for P&C's as parents and their children pass through our school. This year we established a **cloud-based file sharing** structure (Dropbox) to store information related to all aspects of our P&C.

Valued Long Term Services

We often take them for granted but the **canteen, uniform shop and lost property** process continued to faithfully serve our families. A huge thank you to all the coordinators and all our faithful volunteers.

Because of the challenges surrounding the shortage of canteen volunteers, the canteen has been closed in Term 1 2020, while have reviewed the options available for 2020. A recommendation for the **canteen's future operation** will be made at the general meeting tonight following this AGM.

Most importantly we would like to **thank YOU!** You are the reason the P&C exists, volunteering your time, supporting events and making our school a close community. A special thanks to Andromeda, Justin, Terri and Beck, for their hard work, wisdom and verve.

Let's keep remembering the **purpose of the P&C:** to bring together parents, staff and the community to promote the best interests of the school and the education of our children.

We look forward to doing more (and having fun) with you in 2020!

Marg Nichols (President) and the P&C team.

Fundraising Summary 2019

